



# INDIVIDUAL AUGMENTEE PROCESS OVERVIEW

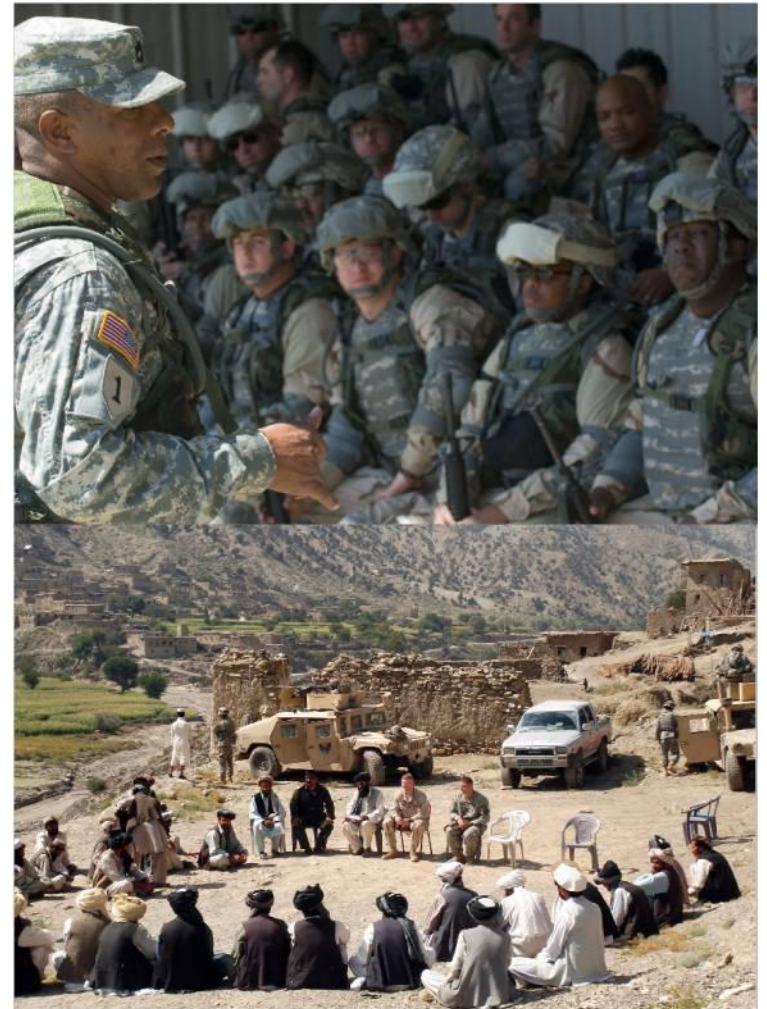




# AGENDA



- ***Introduction to ECRC***
- ***NMPS***
- ***Training***
- ***Theater***
- ***Return Home***
- ***IA Resources***
- ***Uniforms and Others***





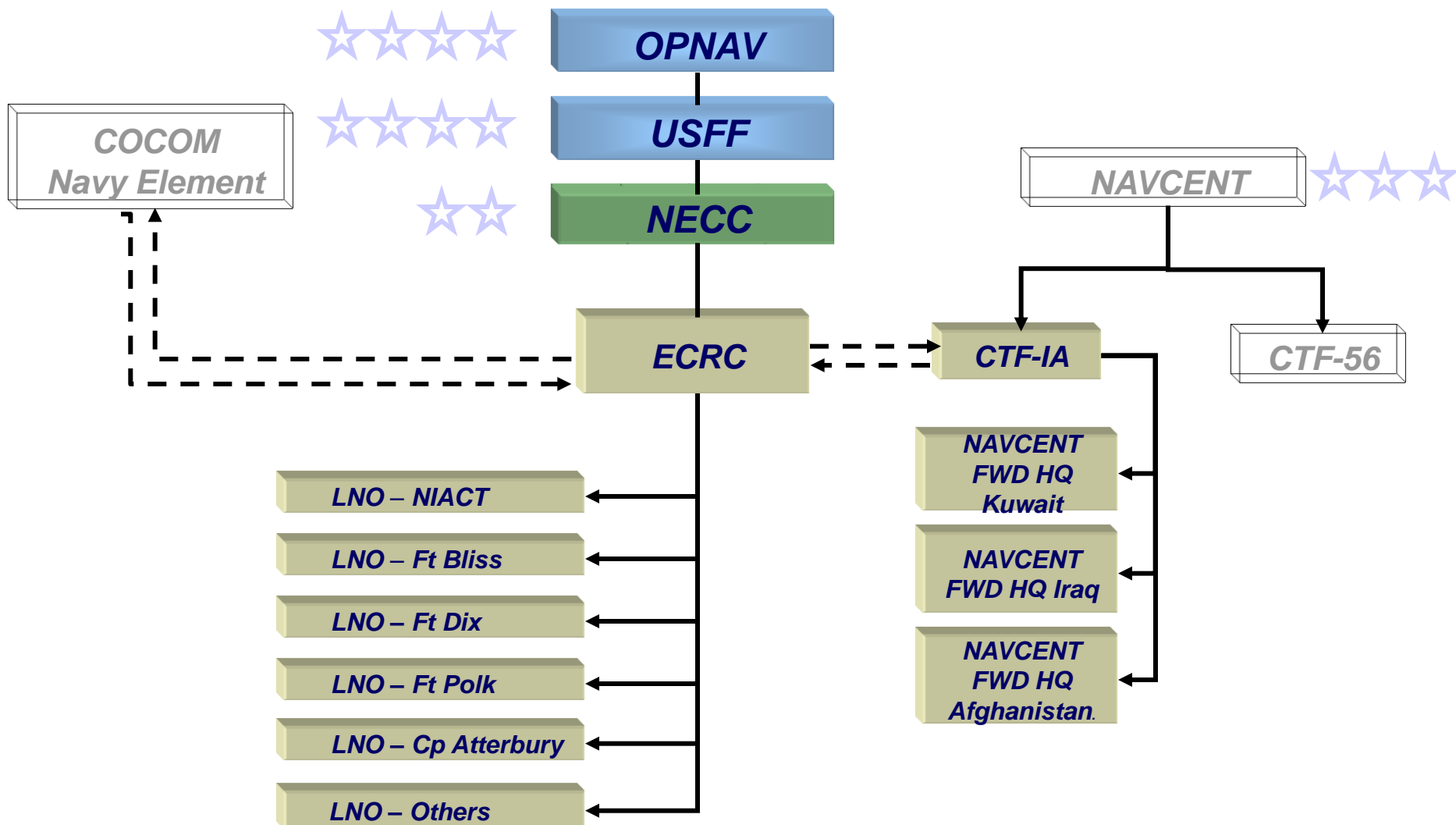
# EXPEDITIONARY COMBAT READINESS CENTER



***Provide proactive support to Navy Individual Augmentees (IA) and Ad-Hoc units employed in or in support of Overseas Contingency Operations.***



# ORGANIZATIONAL STRUCTURE



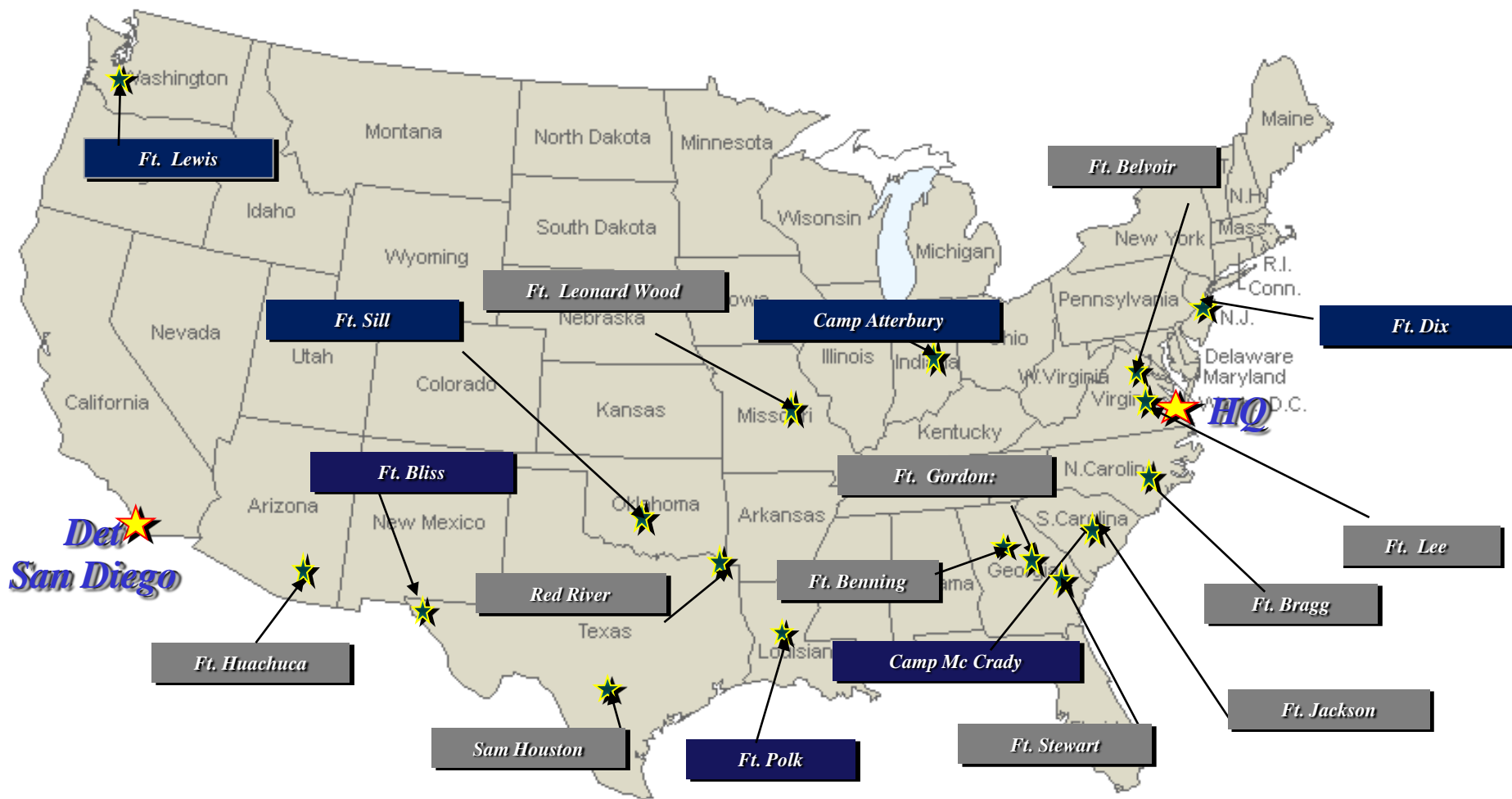
**ECRC**

*Supporting Sailors and  
their families*





# CONUS IA TRAINING LOCATIONS



ECRC

Supporting Sailors and  
their families



# IA RESOURCES



- ***NKO***
- ***Smart Phone APS***
  - *iPhone*
  - *Android*
- ***Navy IA Website***
  - *WWW.IA.NAVY.MIL*
- ***Navy IA Face Book Page***
  - *<http://www.facebook.com/navy>*





# IA SAILOR SUPPORT



## **IA**

*IAMM*

*OSA*

*GSA*

*Mob RC*

## **CIAC**

*Parent Command*

*Parent Command*

*Detaching Command*

*NOSC*

**\*\*\**Know your CIAC***

**\*\**Contact your CIAC!***



# ECRC CONTACT INFORMATION



**ECRC HQ CDO:** (757) 763-8640  
**ECRC Help Desk:** (757) 462-4744 ext 119  
**ecrc.hq.fct@navy.mil**  
**NMPS SDO:** (757) 438-3375  
**ECRC FWD SDO:** (757) 390-0623

**PSC Barnes** ***tullyne.barnes@navy.mil***  
**OSC Tolbert** ***james.tolbert@navy.mil***  
**PS1 Frisk** ***jason.frisk@navy.mil***  
**PS2 Williams** ***lenora.williams@navy.mil***  
**LCDR Mueller** ***william.k.mueller@navy.mil***





# OVERVIEW



- ***Ensure PSD meets your needs***
  - ***(pay, travel, allowances...)***
- ***Command IA Coordinator***
  - ***Contact information***
  - ***Help direct Family Support cases***
- ***Complete NKO courses***
- ***ESR per NAVADMIN 043/09***
- ***Verify NFAAS Information***
  - ***<https://navyfamily.navy.mil>***



# NFAAS (*My Info Tab*)



**NFAAS** NAVY FAMILY ACCOUNTABILITY and ASSESSMENT SYSTEM

[Home](#)
[My Info](#)
[Assessment](#)
[Reference](#)
[Help](#)

**Full Profile for Training, Freddie Mac**

**Navyfamily Information Summary**

To see more detail for any section, use the left menu.

**Contact Information**

<a href="#">Sponsor</a>	<a href="#">Home Address</a>
<b>Name:</b> Training, Freddie Mac	1234 DoesNotExit St
<b>Rank/Rate:</b> CIV	San Diego, CA 92156
<b>Command:</b> 06001 - SPAWARSSYSCEN S DIEGO NAWF	usa

[Phones](#)
[Email Addresses](#)

<b>*Home:</b> 555-5555556	<b>Email1:</b>
<b>Work:</b> 555-5555557	<b>Email2:</b>
<b>DSR:</b>	
<b>Cell:</b>	

**Family Information**

<a href="#">Name</a>	<a href="#">Relationship</a>	<a href="#">Age</a>
Training, Child One	Child	Adult
Training, Child Two	Child	Adult
Training, Fannie Mae	Spouse	Adult

**Event Information**

<a href="#">Event Name</a>	<a href="#">Active Dates</a>
TrainingEvent	12-15-2008 - Present

**Individual Augmentee (IA) Information**

<b>Departure Date:</b>	<b>IA Destination:</b> None
<b>Planned Return Date:</b>	<b>IA Assigned Command:</b>

\* = Preferred Contact method

1. Summary  
2. Contact Information  
3. Family Member Info  
4. Event Information  
5. Individual Augmentation  
6. Change Password



# MY INFO (*Family Member Info*)



**NFAAS** NAVY FAMILY ACCOUNTABILITY and ASSESSMENT SYSTEM

Home My Info Assessment Reference Help

Full Profile for Training, Freddie Mac

Family Member Information [Add Member](#)

Click Add Member to add another family member

Training, Child One (Child)	Home: 555-4444444	Email1: (as of 10-15-2008)
1234 DoeHdCat St San Diego, CA 92155 usa	Work: Cell:	Email2: Cell Carrier: Unknown
<a href="#">Verify Info as Current</a> <a href="#">Edit</a> <a href="#">Remove</a>		

[+ DEERS Info](#)

Training, Child Two (Child)	Home: 555-5555555	Email1:
1234 DoeHdCat St San Diego, CA 92155 usa	Work: Cell:	Email2: Cell Carrier: Unknown
<a href="#">Verify Info as Current</a> <a href="#">Edit</a> <a href="#">Remove</a>		

[+ DEERS Info](#)

Training, Fannie Mae (Spouse)	Home: 555-5555555	Email1:
1234 DoeHdCat St San Diego, CA 92155 usa	Work: Cell:	Email2: Cell Carrier: Unknown
<a href="#">Verify Info as Current</a> <a href="#">Edit</a> <a href="#">Remove</a>		

[+ DEERS Info](#)

[Add Additional Family Member](#) [Go Home](#)

Display Name: Last First Middle

Relationship: Unknown

DOB: JAN (YYYY)

☐ Special Needs (e.g., Elderly, Disabled)

Exceptional Family Member Category: TGA [Go Home](#)

Current Contact Info

Street 1: Street 2: City: State: Choose State Zip: Country: USA Home Phone: Cell: Cell Carrier: Unknown Email1: Email2:

[Save](#) [Cancel](#)



# FAMILY SUPPORT



- ***Routine Questions/Support***
  - ***Command IA Coordinator***
- ***ECRC Assistance***
  - ***Help Desk: [ecrc.fs.fct@navy.mil](mailto:ecrc.fs.fct@navy.mil)***
  - ***Emergencies***
    - ***24/7 Support***
    - ***1-877-364-4302 or (757)763-8639***





# RICH CARD



## • **ECRC HQ**

– **1213 5<sup>th</sup> Street BLDG 3542**  
**JEB Little Creek-Fort Story**  
**Virginia Beach VA 23459**

– **757.462.4744**

• **Q-Deck x147**

• **Help Desk x119**

• **CDO 757.763.8640**

• **Fax 757.462.4813**

– **ecrc.hq.fct@navy.mil**

## • **Family Support**

– **Parent Command CIAC / NOSC CIAC**

– **ECRC Assistance**

• **ecrc.fs.fct@navy.mil**

• **877.364.4302 (toll free 24/7)**

• **757.763.8639**



# NMPS – Show Stoppers



## **YOU MUST HAVE:**

- **Security Clearance**
  - **Verified by NOSC/ Parent Command/Detaching Command**
- **ID/CAC Card**
  - **Valid through entire IA tour**
- **Passports – Identified in your TAD orders**
  - **HOA IA's: Countries to be visited - Somalia, Sudan and Yemen need to be on application**
- **Visa/Country Clearance – as applicable**
- **ISOPREP-NIPR access**
- **HOA Checklist Requirements**



# Paperwork



- ***Copy of your updated Page 2 & SGLI declaration form***
- ***Family Separation Allowance Form (DD-1561), is completed and submitted by Parent Command/Parent PSD***



# NAVCENT Civilian Clothes Policy



- ***Respect cultural differences.***
- ***Similar to liberty policy on ship.***
- ***Full length pants only, no shorts, capris or gauchos. Wear around the waist, not hips or lower.***
- ***Dresses and skirts at least knee length***
- ***No open-toed shoes***
- ***Shirts need not be collared, but must be plain (i.e. no concert t-shirts, no team jerseys, no large logos). Must have sleeves and completely cover the torso.***
- ***Males - No earrings, body piercing, or visible tattoos***





# PAY



- ***Inform Chain of Command WRT Pay Issues***
- ***Sea Pay: Not eligible after 31st day of IA assignment.***
- ***GTCC: Ensure your GTCC is paid!!***

# ***MONITOR MYPAY***



# Travel Claims



## •Provide:

- DD FORM 1351-2
- DD FORM 2762
- Full copy of Orders
- ALL Receipts
- Signature

## •Split Pay Option

## •30 Day intervals

## •Submit to:

- LNO at training site
- PSD POC in theater



# TRAVEL



- ***Most travel arrangements will be made for you***
  - ***Group travel***
  - ***Government Transportation***
- ***If you have to make individual arrangements, you must contact SATO as per your TAD orders.***
- ***Do NOT change ticket/itinerary at the airport. All changes must be coordinated via your Action Officer, LNO, and SATO.***

**SATO SATO SATO**



# TRAINING OVERVIEW



- ***All Navy Conduct policies apply!***
  - *Fraternization, EO, Harassment etc.*
- ***Many training sites are under FIRST ARMY Authority***
- ***FIRST ARMY GENERAL ORDER #1***
  - *Applies to all Military personnel from any service*
  - *No Alcohol*
  - *No Civilian Clothing*
  - *No POVs*
  - *No Harassment*





# TRAINING OVERVIEW (Cont)



- **NIACT**
  - *Training Course at Ft. Jackson, SC (3 weeks)*
- **Other IA's:**
  - *4 TO 45 weeks, depending on mission*
  - *Various locations (Ft. Bliss, Ft. Bragg, Ft. Benning, Ft. Dix, , Ft. Polk, etc.)*
- **ECRC LNO's at most Army sites:**
  - *ECRC CO's representative*
  - *Facilitate training and equipping*
  - *1st stop for resolution of any issues-LNO will coordinate other resources as necessary*
- **No Advancement Exams in Training**
  - *NAVADMIN 336/07*



# TRAINING OVERVIEW (Cont)



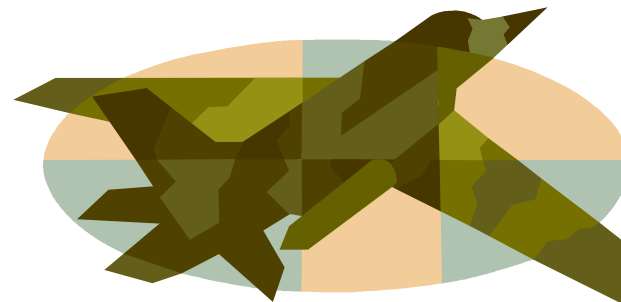
- ***Army training is different***
  - ***Culture***
  - ***Different habitability standards***
  - ***Requirements set by USFF/COCOMs***
  - ***Small arms training***
  - ***Team combat training***
- ***No part of training can be waived!***
- ***Expect “WHITE SPACE”***
  - ***Utilize for team training, unit consolidation***



# TRAINING -Travel to Theater



- *Travel is arranged by the NMPS/LNO staff*
- *Travel will be from current site to next training location or theater*
- *You cannot leave early with weapon*
- *Weapon cannot be transported in a POV or rental car*





# NAVCENT SUPPORT



## ***CTF-IA and NAVCENT DETACHMENTS***

- Camp Virginia, Kuwait***
- Kandahar, Afghanistan***

### ***SUPPORT***

- Pay entitlements***
- Travel Claims***
- Re-deployment***
- Emergency Leave***
- Medical Issues***
- ANYTHING NAVY!***

### ***SAILOR RESPONSIBILITIES***

- Establish contact CONUS***
- Update NFAAS***
- ARC info to family***
- Extension requests***





# **EVALS/FITREPS**



## **NAVADMIN 215/10**

- ***Active Duty***
  - ***Regular from Parent Command***
    - ***Periodic - NOB or Observed***
    - ***Maintains report continuity***
  - ***Concurrent from Theater Command***
    - ***Detachment***
- ***Mobilized Reservist***
  - ***Regular from Theater Command***
    - ***Periodic and Detachment***



# RETURN HOME



## WARRIOR TRANSITION PROGRAM

- **Contact local NAVCENT Det/CJTF HOA command element *NLT* 60 days out**
- **Weapon/Gear Return**
- **COSC Briefs**
- **PDHA**
- **Return and Reunion Briefs**
- **Decompression Time**
- **Customs**
- **Transportation**
- **Redeploy**



## RETURN HOME (Cont)



- ***Members who do not out process via WTP must contact NAVCENT DET/CJTF HOA Command Element to arrange gear/weapon turn-in. Contact ECRC for assistance if required.***
- ***ALL IA personnel returning from theater will return to NMPS for redeployment processing.***
- ***Sailors will return to Parent Command or NOSC following completion of NMPS redeployment processing.***



# UNIFORMS



- ***Gear Issue***
  - ***Theater Commander Dictated***
  - ***Take your time/get it right***
  - ***(FR)ACU standard issue, DCU by exception***
    - ***No US flags on DCU uniforms***
  - ***Rapid Fielding Initiative (RFI)***
    - ***MAKE SURE EVERYTHING FITS!***
  - ***Required to bring all gear issued into theater***
  - ***You are accountable for all issued gear***
  - ***No exchanges after issue***
  - ***Must bring PT gear (3 to 4 sets recommended)***
    - ***Navy PTU and sweats***
    - ***Can be worn in most DFACs***



# UNIFORM ISSUE



- ***Uniforms NOT issued at NMPS for:***
  - ***EUCOM***
  - ***Washington DC Area***
  - ***Norfolk, Little Creek, Coronado***
- ***DCU's/NWU Type III:***
  - ***Tampa, Kuwait, HOA, Bahrain, GTMO, Qatar, Pakistan***
- ***FR/ACU's:***
  - ***CENTCOM AOR (Iraq, Afghanistan)***
- ***OCP/Multi-Cam:***
  - ***PRT's, other select missions***





# UNIFORM ISSUE (Cont)



- **Uniform Listing**

- **Fitting Sheet FRACU or DCU**

- **Complete the following sections - *Print Clearly***

- **Name [ Last, First, MI ]**
    - **Gender**
    - **Phone**
    - **Email**
    - **Training Site [ NIACT, FT Bragg, Ft Bliss, etc. ]**
    - **Paygrade**
    - **Warfare Device (Primary on DCU only)**
    - **Clothing Size**
      - **T-Shirt**
      - **Socks**
      - **Sweat Pants**
      - **Trunks**
      - **Hooded Sweat Shirt**

- **Location**



# UNIFORM ISSUE (Cont)



## ECRC-DCU Fitting Sheet

Date \_\_\_\_\_

Last Name (please print) \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Gender \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_ Training Site \_\_\_\_\_

Pay Grade and Corps, if applicable \_\_\_\_\_ Warfare Specialty Device \_\_\_\_\_ Duty Status (active or reserve) \_\_\_\_\_

COAT, BDU D/CAMO (4)											
NSN	SIZE										
8415014918497	XS XXXS	8415013275314	L L	8415014987924	M XXL	8415015048543	LG	8415013274835	7-3/8	8415014702841	XL R
8415014863298	XS XXS	8415013275315	L XL	8415013275338	L S	8415015048544	XLG	8415013274836	7-1/2	8415014702844	XL L
8415013275296	XS XS	8415014863302	L XXL	8415013275339	L R	8415015048545	XXL	8415013274837	7-5/8	<b>TROUSERS CW DCAMO (1)</b>	
8415013275297	XS S	8415013275316	XL R	8415013275340	L L	8415015048546	XXXL	8415013274838	7-3/4	NSN	SIZE
8415013275298	XS R	8415013275317	XL L	8415013275341	L XL	<b>SOCKS, MMGT (BPKS = 9)</b>		8415013274839	7-7/8	8415014753633	XS XS
8415014918503	XS L	8415014863303	XL XL	8415014987926	L XXL	NSN	SIZE	8415014692319	8	8415014753657	XS S
8415013275299	S XXS	8415014863305	XXL XL	8415013275342	XL S	8440015083356	XXS=3-7	<b>PARKA CW DCAMO (1)</b>		8415014753660	XS R
8415013275300	S XS	<b>TROUSERS D/C (4)</b>		8415013275343	XL R	8440015083357	XS=7-9	NSN	SIZE	8415014753661	XS L
8415013275301	S S	NSN	SIZE	8415013275344	XL L	8440015083359	S=9-11	8415014702065	XS XS	8415014753664	S XS
8415013275302	S R	8415013275324	XS XS	8415014987929	XXL XXL	8440015083360	M=10-1/2-11-1/2	8415014702066	XS S	8415014753666	S S
8415013275303	S L	8415013275325	XS S	<b>COVER 8 POINT DESERT (2)</b>		8440015083362	L=12-13	8415014702068	XS R	8415014753681	S R
8415013275304	S XL	8415013275326	XS R	NSN	SIZE	8440015083364	XL=14-16	8415014702070	XS L	8415014753687	M XS
8415013275305	M XXS	8415013275327	XS L	8405015299330	XXS=6-1/2	<b>HAT, BDU DCAMO (2)</b>		8415014702074	S XS	8415014753688	M S
8415013275306	M XS	8415013275328	S XS	8405015299332	XS=6-3/4	NSN	SIZE	8415014702076	S S	8415014753697	M R
8415013275307	M S	8415013275329	S S	8405015299333	S=7	8415013274827	6-3/8	8415014701944	S R	8415014753740	M L
8415013275308	M R	8415013275330	S R	8405015299339	M=7-1/4	8415013274828	6-1/2	8415014701949	S L	8415014753750	L S
8415013275309	M L	8415013275331	S L	8405015299342	L=7-1/2	8415013274829	6-5/8	8415014701951	M XS	8415014753751	L R
8415013275310	M XL	8415013275332	S XL	8405015299347	XL=7-3/4	8415013274830	6-3/4	8415014701952	M S	8415014753766	L L
8415013275311	L XS	8415013275333	M XS	<b>TSHIRT, MMGT (9)</b>		8415013274831	6-7/8	8415014701953	M R	8415014753767	XL R
8415013275312	L S	8415013275334	M S	NSN	SIZE	8415013274832	7	8415014702818	L S	8415014753768	XL L
8415013275313	L R	8415013275335	M R	8415015048531	XS M	8415013274833	7-1/8	8415014702833	L L		
		8415013275336	M L	8415015048541	S M	8415013274834	7-1/4				
		8415013275337	M XL	8415015048542	M						

LV100-L01 04/08



# GAS MASK FITTING



- ***Sign-up***
- ***Arrive at your selected time***
- ***Late arrivals will be Space-A***
- ***IA's to EUCCOM, CONUS or SOUTHCOM do not need fittings***



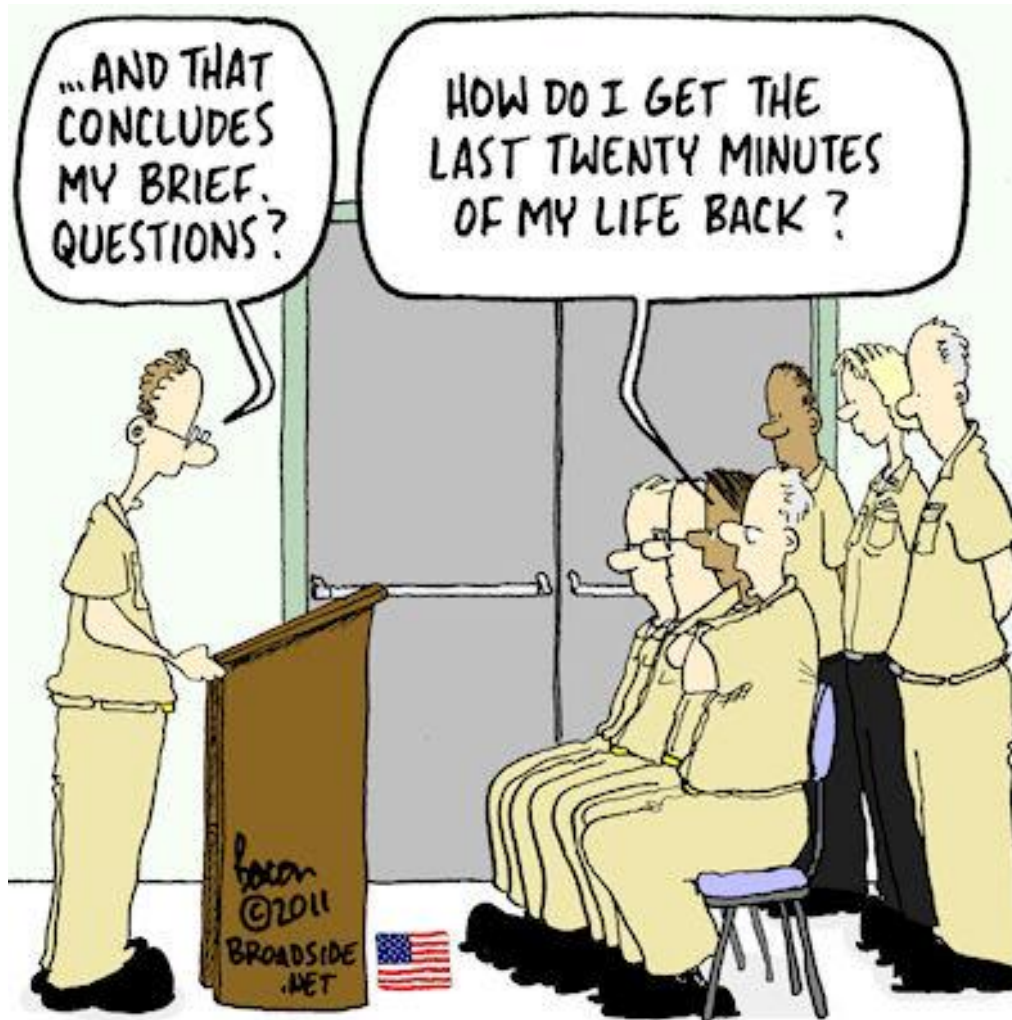
# FINAL THOUGHTS



- ***Reach Back!!***
  - *Contact your CIAC*
  - *Update NFAAS*
- ***OPSEC***
- ***SECURITY CLEARANCE***
- ***DO NOT mail items home w/out notification***
- ***Minor variations in billet assignments is OK***
  - *Contact ECRC ASAP if mission changes*
- ***ECRC HQ CDO: (757) 763-8640***
- ***ECRC Help Desk: (757) 462-4744 ext 119***



# QUESTIONS???







## Backup Slides



# Personal Readiness I-Stop



## • ***Personal Readiness I-Stop***

- ***Some personnel will be authorized to return to their parent command or NOSC during or after their training period***
- ***To qualify:***
  - ***Mission/Training Schedule allows P-I-Stop***
  - ***Minimum 45 days of training***
  - ***Minimum 179 days of BOG expected***
- ***Orders and travel are to Parent Command or NOSC***
  - ***Leave requests must be coordinated with Parent Command or NOSC***
- ***Can be cancelled, NOT GUARANTEED!***